

Feb 27th Schedule: Kathleen W. Rollins Hall Ribbon Cutting & Celebration

12:30-1:00 - Kathleen W. Rollins Hall Building Dedication & Ceremony (the focus of the dedication is to celebrate the students, donors and trustees. Brassfield & Gore, EYP and community guests will also be in attendance. It is going to be a very meaningful ceremony with remarks from Dr. Cornwell, a few other short speeches, music, and recognition of donors. Some fun surprises too!

1:00-2:00 - Lunch in Galloway for Trustees and invited guests.

1:00-2:00 - Informal Touring and Gathering: When the building leaders are at lunch we anticipate that ceremony attendees are going to be walking around the building, saying hi to staff and generally hanging out, as they have done with other building dedications like Bush. Anne will be in the building to be the point person at that time and the *Role of your colleagues and/or staff* is to meet/greet, talk about their programs, what makes Rollins Hall unique etc.

2:00-3:00 - Trustees Tour Rollins Hall (meet outside of Galloway Room)

- We will have 5 tours being conducted and led by a building leader and student representative.
- Tour guides meet outside of the Galloway Room at 1:50 pm to gather their BOT group.
- Each group will start at a different Station so that tours are spread throughout Rollins Hall.
- Each tour group will rotate through the five station areas and go through each dept/office and floor.
- A staff/faculty member will be stationed in each dept/office to offer program details and answer questions.
- Offer time for questions throughout the tour and share personal stories of your Rollins Gateway experience.
- You will need to end your tour at the Gathering Stairs at 2:55 pm for the next BOT session.
- 3:00 pm, your tour guide duty is complete. Thank you so much!

3:00-3:30 - Trustees will reconvene at the Gathering Stairs and President Cornwell will lead them in an activity where they talk about what they learned.